

Michigan Association of Chiefs of Police

MICHIGAN LAW ENFORCEMENT ACCREDITATION PROGRAM



Onsite Final Report

The City of Roseville Police Department

January 15-16, 2018

Team Leader: Joseph P. McDonnell

Team Member Aaron Sawyer

A. Agency Name, CEO and AM

Roseville Police Department
29753 Gratiot Ave
Roseville, Michigan 48066
(586) 447-4483

James Berlin
Chief of Police

Brian Shock, Lieutenant
Accreditation Manager

B. Dates of Assessment

Monday, January 15 – Tuesday, January 16, 2018

C. Assessment Team

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D. Community and Agency Profile

1. Roseville - A Brief History

When Michigan became a state in 1837, a farming community, which is now Roseville, was made part of Orange Township. Because of strong Irish sentiment, the township's name was changed to Erin in 1843.

In 1836, William Rose was appointed the area's first postmaster. He established a permanent office in 1840, called the Roseville Post Office, after his father, Denison Rose, a hero of the War of 1812.

In 1846, a wooden plank toll road (now known as Gratiot Avenue or M-3) was constructed, connecting the community with Detroit and Mount Clemens.

In 1886, the Erin Township Hall was built at the corner of Gratiot Avenue and 11 Mile Road and was the Town Hall for the present cities of Eastpointe, Roseville, St. Clair Shores and part of Fraser. In 1926, Roseville was incorporated as a village. The old Roseville Municipal Building was constructed in 1929, at Gratiot Avenue and Meier Road. Both the village and township offices were moved into the building. In 1958, the village became the City of Roseville, and Arthur Waterman was elected the first mayor. The present municipal building was built in 1974.

2. Community Profile

Roseville is a city in Macomb County and is a part of the Metro Detroit area. The population was 47,299 at the 2010 census. Until 1958, Roseville was a part of Erin Township.

The City of Roseville operates under the council/manager form of government, a system that combines the policy of leadership of elected officials in the form of a city government, with the managerial expertise of an appointed city manager. The council is the legislative body that represents the community and is empowered by the city charter to formulate citywide policy. The city council is comprised of six members, elected by the community at-large.

As Michigan's first certified Redevelopment Ready Community by the Michigan Economic Development Corporation, the city offers a wide variety of opportunities. Located along both Interstate 94 and 696, the city is a gateway to nearly four million residents located in a four-county area. In addition, the city is just minutes away from key air and inland ports and has direct connections to major rail routes serving local, interstate and international trade routes and destinations.

As of the census of 2010, there were 47,299 people, 19,553 households, and 12,055 families residing in the city. The population density was 4,811.7 inhabitants per square mile. There were 21,260 housing units at an average density of 2,162.8 per square mile. The racial makeup of the city was 83.1% White, 11.8% African American, 0.4% Native American, 1.6% Asian, 0.4% from other races, and 2.6% from two or more races. Hispanic or Latino of any race were 2.0% of the population. The median income for a household in the city was \$41,220, and the median income for a family was \$49,244. About 6.1% of families and 7.9% of the population were below the poverty line, including 9.9% of those under age 18 and 5.8% of those age 65 or over.

Public schools are operated by Roseville Community Schools and Fraser Public Schools. Roseville Community Schools operates seven elementary schools, two middle schools and one high school. Fraser Public Schools operates two elementary schools in the city.

3. Agency Profile

The Roseville Police Department employs 70 full-time law enforcement personnel, 4 full-time civilian personnel, and 11 part-time personnel. The Roseville Police Department is a “full-service” department, handling on average over 30,000 calls annually. The department is structured as follows:

Administration – Chief of Police, Deputy Chief of Police, Accreditation Manager, Secretary.

Patrol Division – 4 Lieutenants, 5 Sergeants, 37 Patrol Officers. The Patrol Division works 12-hour shifts and is split into four platoons. Two day-shift platoons and two night-shift platoons (three officers are assigned as swing shift, overlapping platoons).

Criminal Investigations Division– 1 Lieutenant, 2 Sergeants, 8 Detectives, 1 Secretary.
Traffic Bureau – 1 Lieutenant, 4 Officers.

Special Investigations Division – 1 Lieutenant, 1 Sergeant, 3 Detectives.

Traffic Safety Bureau – 1 Lieutenant, 3 Officers.

Records Bureau – 1 Officer, 2 Secretaries.

The department has two K-9 officers. One K-9 specializes in both narcotics detection and tracking, and the other specializes in explosive material detection and tracking. The department also has its own fully-functional Emergency Response Team, supported by 16 members, as well as a traffic reconstruction team and a major incident team.

The department has officers/detectives assigned to numerous task forces, including the FBI SEMTEC Task Force, the FBI Violent Offenders Task Force, the DEA Drug Task Force, and the Macomb County Auto Theft Task Force.

4. CEO Biography

Chief James Berlin is a lifelong resident of the City of Roseville and a product of the Roseville Community Schools before going on to study at Macomb Community College and Eastern Michigan University. James is a graduate of the Eastern Michigan School of Staff and Command and the 230th session of the prestigious F.B.I. National Academy, where he was elected and served as the third section class representative.

Chief Berlin further serves the law enforcement community as President of the Macomb County Association of Chiefs of Police, as well having been elected as the Section Two Representative to the State of Michigan Association of Chiefs of Police. A 36-year veteran of the Roseville Police Department, he has risen through the ranks from the youngest officer hired in the department’s history to being the current longest-serving

city employee. During his law enforcement career, Chief Berlin has served with pride in every area of the department, from traffic enforcement to undercover narcotics. He has risen through the ranks of the department, from junior road supervisor to Chief of Police, having taken the reins of the department in May of 2012.

Chief Berlin has committed himself and the Roseville Police Department to being part of the community it serves, making community inclusion and outreach a bellwether of his administration. He and his officers are frequent participants in all city and local school events, not just as police officers, but as part of the community. From student ride-alongs, lunch with an officer, or reading to preschooler's, officers are encouraged to be a part of this community, not only as its guardians against lawlessness, but as full-fledged active members of the community.

E. Future Issues

Located along both Interstate 94 and 696, Roseville is a gateway to nearly four million residents located in a four-county area. The agency currently employs 70 law enforcement personnel and has struggled with minority recruiting. The African American population in Roseville is almost 12%, while the agency does not employ an African American sworn officer. The agency states they are striving to more closely mirror their demographic compositions of their service area through various recruitment activities, including participation in career fairs. Their struggle to recruit minorities is not unique to Roseville and is representative of other agencies in Michigan.

F. Public Information Activities

The public telephone line was active on Tuesday, January 16, 2018, from 9:00 a.m. to 11:00 a.m. The telephone line was tested, found to be functional, and one call was received.

1. Correspondence

The assessors received no copies of correspondence regarding the accreditation process.

2. Media Interest

There were no inquiries from the media to assessors regarding the on-site.

3. Community Outreach

The assessment team contacted several members of the community during the on-site.

Steven Wietecha – Councilman – (586) 634-4865

Mr. Wietecha became a council person in 2016. He stated that he is completely supportive of the agency's mission and commitment to the citizens of Roseville. Despite the trying times for law enforcement, he reported few complaints from the community regarding the police service they receive. He added that the police department is effective at integrating itself into the community beyond a law enforcement function with numerous community activity functions.

Jan Haggerty – Mayor Pro-Tem

Ms. Haggerty has been Mayor Pro-Tem since 2015. She stated her experience with the Roseville Police has always been very positive. She reported they are very active in community events, and officers participate off-duty as coaches at various sporting events.

Ms. Haggerty described the agency as having very active enforcement activities, particularly in drug and prostitution enforcement.

Honorable Marco A. Santia – District Court Judge

Judge Santia described the police work and investigations conducted by the officers and detectives with the Roseville Police Department as being "remarkable." Over the years, he has listened to the court room testimony of the officers and characterized their abilities as "professional." He added that they have demonstrated an amazing work ethic, as they regularly contact the judge to obtain search warrants to ensure procedural accuracy.

Scott Adkins - City Manager

Mr. Adkins is the city manager of Roseville. Having a history of working with public safety agencies in various roles, Mr. Adkins described the Roseville Police Department as extremely "structured and organized." He complimented the agency's participation in a program called PACT (Police & Community Together). It is comprised of non-profit, faith-based, neighborhood watch groups and the Chamber of Commerce director. The PACT meets quarterly to discuss approaches to various police/community related issues and programs.

4. Agency Ride Along

On Tuesday afternoon, Assessor Joe McDonnell rode along with Officer Max Eckhout. Officer Eckhout is a young officer who has a few years' experience as a police officer working for Roseville. Officer Eckhout was also the officer who provided a static display of the patrol vehicle.

During both the static display and the ride along, Officer Eckhout demonstrated a very positive and professional image for the Roseville Police Department. It was believed he projected this image as a regular part of his work ethic, not just a “show” for the ride along.

During a response to a call of a “man with a gun,” it was apparent that Officer Eckhout has been well trained. He demonstrated calm and safety during a response to a call that can be stressful and demanding of skill and ability.

G. Essential Services

Chapter 1 – The Administrative Function

Direction of Personnel

All written directives require the approval of the Chief of Police and, in emergencies, the Deputy Police Chief.

Fiscal Control

The agency has a cash account in the following sections:

- Cash account used for confidential informants and controlled buys for special investigations.
- Cash account in C.O. officer for making change (\$200).
- Petty cash account retained by the Police Chief assistant.
- Locked cash deposit box for service fees (i.e. sex offender registration).

All monies are maintained with a ledger. Biennial audits are conducted internally by the Deputy City Controller and an annual audit by an independent public accounting firm, Plante Moran.

Due to the recently implemented policy controlling agency cash accounts, the agency will begin quarterly account of all cash accounts during the next accreditation cycle.

Internal Affairs

The agency does not have a full-time internal affairs function. The agency does require an investigation into all complaints, including anonymous complaints. Due to the recently enacted policy, the annual analysis will be conducted during the next accreditation cycle.

Organization

All sworn personnel sign an oath of office. All agency personnel acknowledge a code of ethics and receive training.

The agency has structured unity of command. The Chief of Police, as the Chief Executive Officer, is assisted by the Deputy Chief and an administrative secretary.

The Chief of Police has direct oversight of the Records Bureau, Traffic Division Lieutenant, Criminal Investigation Division Lieutenant, Administration Lieutenant, and Special Investigation Division Lieutenant.

The Deputy Chief has direction over the Patrol Division, which is comprised of four platoons that are each supervised by a lieutenant and a sergeant.

Bias-based profiling is strictly prohibited by the agency. There is a clear definition for bias-based policing, including but not limited to, inappropriate decision-making based on race, ethnic background, heritage, gender, sexual orientation, religion, and economic status. Training is also conducted on discrimination and bias-based profiling.

The agency also prohibits unlawful workplace harassment, including sexual harassment. The written directive outlines a proper reporting mechanism in the chain of command, including an alternate reporting process for any conflict of interest. The written directive also includes a reporting process for incidents involving the CEO. There were no reported incidents of workplace harassment during this assessment period.

Agency Equipment and Property

Officers are required to maintain all law enforcement-related equipment in a state of operational readiness. The wearing of body armor is mandatory for all sworn patrol personnel while working on the road. There are additional requirements to wear body armor while engaged in pre-planned and high-risk operations.

Public Information

The Chief of Police or Deputy Police Chief are the point of contact for media relations. The agency demonstrated control of media by using a photograph of a scene that controlled the media.

Agency Records and Computers

The Chief of Police has direct control of the records function. The agency has a written directive detailing the field reporting system, follow-up investigations, and the approval of reports by supervision. The agency uses CLEMIS (Courts and Law Enforcement Management Information System) for its reporting system. Access is controlled with records management passwords. Juvenile records are kept separate in the juvenile detective's locked records file cabinets. Officers must contact a juvenile detective to access the files. The records section is locked with a key fob controlled access. Due to the recently approved policy, all records audits will occur during the next accreditation cycle.

The agency abides by the state retention and disposal requirements in accordance with Michigan Statue and Records Management.

Agency Training

The agency records are current and being retained according to applicable retention schedules. The agency utilizes a Field Training Process for new officers. New sworn personnel are required to complete the field training process in order to certify for solo patrol. No training needs were identified during this assessment period.

Required annual training was identified, and proof of compliance was documented. The agency has a designated training area for defensive tactics and has a computerized decision-making system (FATS). An indoor five-lane gun range is located at the facility where the officers qualify two times a year with the MCOLES qualification course of fire.

Community Involvement

The Roseville Police Department lost their community police officer positions during the economic downturn. At this time, a detective balances his investigative duties and oversees the following community outreach programs:

- Monthly Neighborhood Watch Meetings
- Law Enforcement Day at the Macomb Mall
- National Night Against Crime at Memorial Park
- Operation Trick or Treat/Angels Night
- Memorial Park Trick or Treat Event
- Kment Elementary School Trick or Treat Event
- Kaiser Elementary School Trick or Treat Event
- Shop with a Hero
- Safety Day at JC Penney
- Fire Prevention Event at Home Depot
- Boy Scout Tours (Nov/Dec)
- Macomb Community College - Presentation to Law Enforcement Students

Call-In Session

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10:00 a.m.

Harry Romolino - Retired Detroit Police Department Officer (586) 909-7249

Harry Romolino is a retired Detroit Police Officer and resident of Roseville. Romolino said he grew up in Roseville, and, after retiring 23 years ago, he returned to Roseville

from Detroit to live. Romolino said he gives the Roseville Police Department “5 Stars” for the work that they do. He oftentimes tells people that, if they are going to commit a crime, not to do it Roseville, because their officers will get to the bottom of it. He said he never hears any negative comments about the police, often sees them driving through the neighborhoods, and has all the faith in the world of them. Overall, Romolino is very happy with the services of the police and fire departments in Roseville.

Chapter 2 – The Personnel Function

Personnel Benefits and Responsibilities

The agency has a written directive outlining an employee assistance program, line of duty injury and death circumstance policy, and an employee collision and review process. The agency also has a comprehensive exposure control and reporting policy. Extra-duty and off-duty jobs are permitted with CEO approval. All personnel assigned to extra-duty are considered on duty. Personnel engaging in extra-duty or off-duty employment are required to adhere to department policy and procedure. The deputy chief administers the extra-duty employment.

Performance Evaluations

All personnel are required to receive a documented performance evaluation. This was not required until late in 2017. The first performance evaluations are scheduled for 2018.

Promotion of Sworn Personnel

All promotions follow the Civil Service Rules Guidebook. The promotional process is comprised of a written test, internal oral review board, and external oral review board. The candidates are ranked in order of their combined scores for the written test and oral boards. The promotional list is good for two years. There is a six-month probationary period for all promotions.

For a special assignment, the CEO notifies all eligible personnel groups through email of the opening, specifications for assignment, duration of assignment, minimum standards, and the assignment expectations. The posting remains open and active for 14 calendar days. Applicants will be interviewed and the CEO will take input from command staff regarding the applicant. Special assignments include, but are not limited to Special Investigation Division, Criminal Investigation Division, K9 officer, FBI Task Force officer, Macomb County Auto Theft, and DEA Task Force officer.

Recruitment of Sworn Personnel

The recruitment plan contains a clear statement that the agency is committed to equal opportunity. The agency’s goal is to ensure that the hiring pool of applicants include qualified women and members of minority protected status and ultimately to have an agency with a gender and ethnic composition in proportion to the community. The

agency is primarily all Caucasian with 61 white males, one American Indian male, and eight white females. Recruitment activities include using women and minorities at job fairs, local police academies and other recruitment activities. The recruitment plan will be reviewed in three years.

Selection of Personnel

The agency is governed by the rules set forth under Act 78 of 1935 with regard to the selection of civil service employees. Police personnel are included in the screening interviews and oral board process. A thorough background investigation and medical and psychological exams are completed prior to hiring.

Reserve Officers and Civilian Volunteers

The agency does have a reserve program; however, they do not have a civilian volunteer program. The Chief of Police has the authority to hire reserve officers at the approval of the city manager. The agency has 14 reserve officers. The officers are supervised by the Traffic Division / Special Operations Lieutenant. Prior to being hired, the reserves undergo a background investigation and complete a formal reserve academy, in-house orientation program, and weapons and defensive tactics training. They receive additional periodic in-service training. Reserve officers wear a uniform similar to the patrol officer; however, they have a "RESERVE" designation patch on their shoulder. The reserves are always assigned to details where they assist patrol officers and are under the direct supervision and direction of a sworn officer.

Chapter 3 – The Operations Function

Arrest, Search and Seizure

The Roseville Police Department is a full-service agency with arrest powers. The agency and its policies follow the U.S. Constitution in relation to arrest, search and seizure. In particular, the agency recognizes the foundation set forth in the Fourth Amendment.

Agency policy outlines the warrantless search exceptions and the need for a court-authorized search warrant, when applicable. However, the policy regarding arrest was lacking in detail regarding the handling of foreign nationals and those with limited English proficiency. The deficiency was corrected during the on-site.

The agency only conducts strip searches when an arrestee is lodged and there is reasonable cause to believe the suspect is concealing a weapon, controlled substance or evidence of a crime. This is consistent and in compliance with state statute. The person conducting the strip search does so under authorization of a supervisor who completes a strip search report form. The strip search must be conducted by person of

same sex. Body cavity searches are conducted by a licensed physician (or nurse, under the direction of and in the absence of the doctor), with a search warrant.

The agency takes in-custody arrests directly to their temporary detention area. They are processed by the arresting officer or civilian booking employee. The Breathalyzer for OWI arrests are also conducted at the Roseville Police Department.

Interview and Interrogation

The Roseville Police Department has established procedures for compliance with contemporary criminal procedural requirements related to interviews, investigative detention interviews, and interrogations. The agency has three interview rooms located on the premises; however, two of the rooms have recording capabilities. The agency's written directive requires that all suspect interviews are recorded. During the on-site, we were able to inspect and see the recording equipment for the interview rooms.

Use of Force

The Roseville Police Department conducts a thorough internal affairs investigation for each use-of-force incident. If an officer were to be involved in an incident that resulted in serious injury or death, or a violation of the law or internal policy of the department occurred, the chief would temporarily suspend the officer from active duty with pay, pending the investigation or review of the event. At the time of the on-site, the annual use-of-force meaningful review had not been completed. It was scheduled to be completed in February 2018.

Communications

The Roseville Police Department utilizes the South East Regional Emergency Services Authority (SERESA) for all emergency and non-emergency calls for service. SERESA serves the cities of Eastpointe, Roseville, and St. Clair Shores police and fire services. SERESA complies with all accreditation standards. All recordings are kept in storage for one year, unless requested by the department for longer retention.

SERESA has a backup generator on-site, if necessary. If catastrophic issues were present, the dispatch backup would be Oakland County Sheriff Communications Center. Each dispatch station is set up identical, allowing for dispatchers to move station to station seamlessly. All emergency medical dispatch is being conducted by certified radio operators from contract ambulance companies.

All dispatchers are SERESA-certified to provide Emergency Medical Dispatch instructions when needed.

Chapter 4 – The Investigative Function

Criminal Investigation

The Roseville Police Department criminal investigation function is divided into two major components: the Criminal Investigation Division and the Special Investigation Division; each is supervised by a lieutenant and a sergeant.

The agency also has officers/detectives assigned to numerous task forces, including the FBI SEMTEC Task Force, The FBI Violent Offenders Task Force, the DEA Drug Task Force, and the Macomb County Auto Theft Task Force.

Crime Scene Processing

The Roseville Police Department has qualified personnel capable of processing a crime scene and/or traffic crash scene on a 24-hour basis. The agency maintains an “on-call” placard listing the names of on-call personnel for various functions.

Storage of Evidence and Property

The agency has adopted solid policies regarding the submission and maintenance of property received by the agency. All property is required to be timely submitted by the recovering officer. The agency has an extra security measure for holding seized money that is utilized for confidential funds or undercover operations. It is secured in a separate building, controlled by an alarm coded vault. The only personnel who have access to that building are officers/detectives assigned to that unit.

Because the county jail will not retain prisoner property post-arraignment, the agency places the prisoner property in individual plastic bins, unsecured in the receiving garage. Although the bins are monitored by a camera that is recording, it was recommended the agency take additional steps to secure the property, such as lockers or fencing.

The evidence and property room is secured with a key fob system. It was recommended that the Chief of Police relinquish his key fob access to the evidence and property room. It is recommended the agency install a camera system to monitor and record access into the evidence and property room.

All required property room audits were conducted as required.

Juvenile Matters

Responsibilities for handling of juveniles are shared by all agency personnel. The agency has established procedures for taking juveniles into custody for delinquency, status offenses or a warrant. The agency facility has a separate cell for temporary

lodging of juvenile offenders. The cell is separated both sight and sound from adult offenders.

Physical juvenile arrest records are maintained separate from adult arrest records within the Juvenile Detective section. Access to those records are controlled by the two detectives.

Special Investigations and Operations

The agency has sound policies regarding procedures for special investigations involving criminal activity associated with organized crime, narcotics, and vice crimes.

Because of the demographics of Roseville and its location relative to a population of approximately four million people in the metropolitan area, the agency is regularly engaged in undercover operations that involve narcotics and vice crimes, specifically prostitution. Roseville Police maintain a Special Investigations Division that has a very active investigation caseload and are well-versed in processing complaints and maintaining records, including informant files and confidential funds.

Chapter 5 – Transporting Arrestees/Detainees/Prisoner Function

Transporting of Arrestees/Detainees/Prisoners

The agency has a written directive establishing procedures for transporting arrestees/detainees and prisoners. All vehicles that are used for this process are searched at the beginning of each shift and prior to and following transportation.

Vehicles used for the transport of arrestees/detainees/prisoners have the rear compartments modified to minimize escape and security partitions between the officer and the prisoner transport area. During the vehicle display, Officer Max Eckhout narrated how he conducts his vehicle inspection while he conducted the inspection.

Officers narrate their vehicle inspections utilizing the patrol vehicle mobile video recording system.

Processing Procedures

Roseville Police Department has in place written directives that designate processing areas, supervision of arrestees, control of weapons and restraining to fixed objects. Lieutenant Brian Shock explained that portable radios are required to be turned off when an officer utilizes the Breathalyzer equipment, which is located within a separate room from the booking area.

Officers store weapons in gun lockers that are located outside the processing room.

Arrestees are thoroughly searched and are required to remove all clothing in a “dressing room” partition and given holding facility clothing to wear. Arrestees are also required to stand in front of a wall-mounted metal detector.

Chapter 6 – Holding of Arrestees/Detainees/Prisoners

Temporary Detention Defined

The agency’s written directives address the detention of arrestees, detainees, and/or prisoners, including the designation of specific rooms/cells, search requirements, securing in locked spaces, and restraining to fixed objects.

Males and females are housed in separate cells and are not in visual contact with each other. The agency has a computerized booking system that records the person’s name, sex, reason for custody, date and time in and out of detention. An alarm sounds every 30 minutes for notification of the face-to-face check of the arrestee(s).

The shift commander has the responsibility to ensure the detainee is reviewed for existing medical conditions by following a medical questionnaire. Although any medical needs of an arrestee are met with response from fire department/EMS, it was recommended the agency install a basic first aid and bio-hazard kit for incidents involving minor cuts and blood-borne/bio-hazard circumstances. The agency does contact the City of Roseville Building Maintenance in the event of a clean-up.

If a detainee makes any suicidal statements or exhibits any signs of being suicidal, the arresting officer is required to notify the shift commander, and the arrestee will not be lodged in the Roseville facility.

Security Protocols

Security protocols that include weapon restrictions, medical emergency response, detainee escape prevention measures, suicide screening and observation are in place. Security protocols include monitoring by audio/video surveillance system. Arrestees can be observed through the system from the information center, the watch commander’s office areas and a Public Service Aid. Each cell has an alarm button that can be utilized to summon assistance.

Training

The agency’s written directive system requires those assigned to detainee supervision receive training in the supervision and care of detainees. Refresher training will occur this next accreditation cycle.

Evacuation/Hazard Protocols

Smoking or possession of any contraband is prohibited in the temporary holding cell block as a fire prevention method. The facility also has a fire suppression system. Agency policy requires the on-duty shift commander to direct sworn personnel to evacuate detainees, when required, through three designated evacuation routes.

In the event of a bio-hazard, the City of Roseville Building Maintenance will be contacted. Prior to the hazard being cleaned, the shift commander is required to ensure that a bio-hazard warning sticker is placed near the hazard. No other detainees are permitted to be placed in the hazard area until the cell has been cleaned pursuant to the agency policy.

Inspections

Sanitation inspections are conducted, as required by policy, prior to the officer placing an arrestee in a cell. The inspection includes a check for the presence of weapons or contraband. Unoccupied cells are required to be kept locked. The shift commander is charged with inspecting the holding area.

Applied Discretion Compliance Discussion

This section provides specific information on those standards found to be in compliance after on-site adjustments were made.

Standard 1.6.2 Use and Availability of Body Armor

ISSUE: Written directive allowed officers to remove body armor in “abnormal” circumstances. Did not define abnormal or normal.

AGENCY ACTION: Changed written directive to “mandatory.”

Standard 4.1.1 Investigation Management

ISSUE: Written directive did not have a case screening system, other than a supervisor case review.

AGENCY ACTION: The written directive was amended to include solvability factors.

Standard 4.5.1 Special Investigations

ISSUE: Written directive did not show a “procedure” for informing the CEO of activities related to this function.

AGENCY ACTION: The written directive was amended to include a notification procedure.

Standard 5.2.1 Processing Procedures

ISSUE: Written directive only addressed emergency alarm activation, but not response.

AGENCY ACTION: The written directive was amended to include alarm response procedures.

Standard 5.3.5 Inspections

ISSUE: Written directive only addressed sanitation inspection, not security inspections.

AGENCY ACTION: The written directive was amended to include security inspections.

Standards Noncompliance Discussion

The agency had no standards in non-compliance when assessors completed the on-site.

Future Performance / Review Issues

Minority recruiting will likely continue to be a challenge. It is recommended that the agency explore other opportunities to increase minority recruiting efforts.

As previously reported, it was strongly recommended the Chief of Police not have key fob access to the Evidence and Property Function, as recommended by the International Association of Property and Evidence standards.

The agency will need to complete all required time-sensitive standards for the next accreditation cycle that were not completed due to recently implemented policies.

Summary and Recommendation

The Roseville Police Department has laid a solid foundation to demonstrate compliance with the Michigan Law Enforcement Accreditation Process. It has demonstrated a commitment to the accreditation process through its efforts to bring its written directives into compliance. This resulted in their development of best police practices through a comprehensive written directive system.

Therefore, it is recommended that the Roseville Police Department be Accredited.

Joseph P. McDonnell
January 26, 2018

Reviewed and approved to be scheduled for a hearing before the MLEAC.

A handwritten signature in blue ink that reads "Neal A. Rossow". The signature is fluid and cursive, with a long horizontal stroke at the end.

Program Director Neal Rossow
Date: January 26, 2018