

Elections, Voter Information, & Absentee Voting

City Clerk Jennifer A. Zelmanski

Roseville City Clerk's Office

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Roseville, MI 48066

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Am I Eligible To Vote?

- ✓ You must be a Michigan resident and a resident of your city or township for at least 30 days (when you vote).
- ✓ You must be a United States citizen.
- ✓ You must be at least 18 years of age (when you vote).
- ✓ You must not currently serving a sentence in jail or prison.

Where can I register to Vote?

- ✓ Secretary of State Branches
- ✓ Mail-in voter registration
- ✓ In-person at your local Clerk's Office (your local clerk's Office is the **ONLY** place to register to vote on Election Day with identification and proof of residence)
- ✓ Online at www.Michigan.gov/vote.

How can I get a new Voter Identification card?

- ✓ Call or visit the Roseville City Clerk's Office (586) 445-5443.

How do I become an Election Inspector?

- ✓ Contact the City Clerk's Office in person or via phone (586) 445-5443.
- ✓ Complete and submit an [Election Inspector Application](#) available on the City web page or in person at the City Clerk's Office.

What is the Clerk's Office hours and availability?

- ✓ The City Clerk's Office business hours are Monday – Friday from 8:00 a.m. until 4:30 p.m. Absentee Ballots are issued over the counter between 8:30 a.m. and 4:00 p.m. Saturday preceding an election, the Roseville City Clerk's Office is open from 8:00 a.m. until 4:00 p.m. the for absentee voting.

How can I check the status of my absent voter ballot request?

- ✓ Call or visit the Roseville City Clerk's Office.
- ✓ Check via online using the Michigan Voter Information Center www.michigan.gov/vote.

How do I obtain an application for an absentee voter ballot?

- ✓ Roseville City Clerk's Office has applications for absentee voter ballots available in person, by mail or online. Call (586) 445-5443 with any further questions.
- ✓ The Roseville City Clerk's Office maintains a permanent absentee voter list for those who wish to be permanent absentee voters. When placed on this list you will automatically receive an absent voter application by mail from the City Clerk's Office before any election.
- ✓ A completed application must be received before 5 p.m. the Friday before the election to mail an absentee ballot.

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How do I return my absentee ballot?

- ✓ Your absent voter ballot will arrive in the mail with complete instructions and a secrecy sleeve. Please use a blue or black ink pen to mark the ballot as noted in the instructions on the ballot.
- ✓ Before returning your ballot, place the ballot into the secrecy sleeve. Place the secrecy sleeve in the envelope and securely seal. Sign and date the return envelope in the designated area. **YOUR SIGNATURE MUST APPEAR ON THE RETURN ENVELOPE OR THE BALLOT CANNOT BE COUNTED.** If you are disabled or otherwise unable to mark the ballot and required assistance with voting your absent voter ballot, have the person who assisted you complete the section on the return envelope titled "TO BE COMPLETED ONLY IF VOTER ASSISTED IN VOTING BY ANOTHER PERSON."
- ✓ Your ballot may be returned in any of the following methods:
 1. Place the necessary postage on the return envelope and place in the mail.
 2. Deliver the envelope personally to the City Clerk's Office at City Hall.
 3. Place into one of the drop boxes outside of City Hall.
 4. ONLY A MEMBER OF THE IMMEDIATE FAMILY of the voter including a father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparent or grandchild, or a person residing in the voter's household may mail or deliver a ballot to the City Clerk for the voter. The law does not allow a neighbor or friend to deliver your ballot.
- ✓ Absentee Ballots must reach the City Clerk's Office before the close of the polls (8 p.m.) on Election Day. Ballots received after the close of polls on Election Day will not be counted.
- ✓ If you make a mistake on your ballot, call the City Clerk's Office for instructions.

What is an Emergency Absentee Ballot?

- ✓ Emergency Applications can be made up to 4:00 p.m. on Election Day. Reasons are confined to sickness or physical disability, absent from the community because of sickness or death in the family. Either of these events must have occurred at a time that made it impossible to apply by the Saturday 2:00 p.m. deadline.