



# City of Roseville

29777 Gratiot  
Roseville MI 48066  
586-445-5450

## **PRIVACY FENCES** [Acknowledgement Form]

I, \_\_\_\_\_ have read Section 134-7 of the City of Roseville's Fence Ordinance and understand that the privacy fence I wish to install must be erected in accordance with these requirements:

"Privacy fences are defined as privacy screens that are less than three feet from the property line. These fences consist of material constructed to inhibit light, ventilation and sight through the fence. Privacy fences will be allowed in a residential district when the following conditions are:

- (1) Upon payment of applicable fees, an installation permit shall be obtained from the Roseville Department of Buildings and inspections
- (2) In case of a corner lot, approval must first be obtained from the Director of Buildings and Inspection, Chief of Police and City Manager, or their designees after, review.
  - (a) If abutting the City right-of-way, no privacy fence or screen shall be closer than twenty-five feet from the City right-of-way.
    - [1] Exception. For each one foot the privacy fence is away from the adjacent property line, the privacy fence may encroach upon the twenty-five foot required setback by one foot.
  - (b) Privacy fence may not be installed within the required front yard setback area of an abutting property owner, unless first obtaining written permission from said property owner.
- (3) No fence shall be higher than six feet.
- (4) All fences are to be of an ornamental type.
- (5) All fences shall be installed and supported independent of any other fence or structure.
- (6) All fences shall be continually maintained in the original condition as approved for installation by the Roseville Building Department.

(OVER)

- (7) Unless the following requirements are waived by the abutting property owner on a form prescribed by the City of Roseville, the following are required:
  - (a) No fence shall be installed closer than two feet from an existing property line unless any existing fence is removed.
  - (b) Fences are to be installed four inches above the ground.
  - (c) The support posts of the fence are to be installed facing the permit applicant's property.
  - (d) No fence shall be installed in a side yard.
- (8) Hedges, shrubs and/or any combination of such plant growth services as a screening fence shall not be permitted closer than two feet from an existing lot or property line unless a written waiver is received from the owners of the adjoining property to which said screening fence is closer than two feet.

B. It shall be unlawful for any person or entity to erect, construct, alter or maintain any privacy and/or screening fence or cause or permit the same to be done contrary to or in violation of any of the conditions of this section, and any violator shall be subject to the penalties set forth in §134-9 of this chapter.

C. Effective with the adoption of this section, any privacy fence previously installed and any hedge, shrubs or trees or any combination thereof used as a screening fence may continue to be maintained, repaired and/or trimmed, but may not be enlarged to a height in excess of six feet or allowed to encroach upon adjoining properties.

\* **REAR YARD** - An open space extending the full width of the lot, the depth of which is the minimum horizontal distance between the rear lot line and the nearest point of the main building. In the case of a corner lot, the "rear yard" may be opposite either street frontage."

\* **SIDE YARD** – An open space between a main building and the side lot line, extending from the front yard to the rear of the main building, the width of which is the horizontal distance from the nearest point of the side lot line to the nearest point of the main building. Where a side yard abuts a street, it shall be considered an exterior side yard.

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SIGNATURE and DATE

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PROPERTY ADDRESS



City of Roseville

# Building Permit Application

Building Department

29777 Gratiot Roseville, MI 48066  
[www.roseville-mi.gov](http://www.roseville-mi.gov)

Phone: (586) 445-5450 Fax: (586) 445-5478

Date Applied			
Job Location (Address)			
Name of Business (If applicable)			
<b>Property Owner</b>			
Address		City	State   Zip
Phone Number		Alternate Phone #	
<b>Contractor</b>		Contact Person	
Street Address		City	State   Zip
Phone Number		Ext	Fax Number
Licensee		Cell Phone Number	
State License #		Driver's License #	
Applicant's Signature			

Written Description of Work Being Done

Size: Length \_\_\_\_\_

Width \_\_\_\_\_

Total Square Feet \_\_\_\_\_

Est. Construction Cost \$ \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY. Thank You!**

Approved (Y) (N)  
By \_\_\_\_\_  
Date \_\_\_\_\_

Issued By \_\_\_\_\_  
Date \_\_\_\_\_

Permit Fee.....	\$ _____
Improvement Guarantee.....	\$ _____
Application Fee* .....	\$ 50.00
Engineering Fees.....	\$ _____
.....	\$ _____
.....	\$ _____
<b>Total .....</b>	<b>\$ _____</b>

Permit #

Stipulations:

**\* Application fee waived for Pool, Shed and Privacy Fence Permits. Permit fee for these items is \$50; pools subject to additional refundable \$25 bond.**



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**Building Department**  
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# **HOMEOWNER AFFIDAVIT**

[This form must be submitted with the permit application]

I, \_\_\_\_\_, hereby certify, under penalty of perjury, that if a permit is granted to me, the work described on the application:

(CHECK APPLICABLE BLANK)

**Building** \_\_\_\_\_

**Electrical** \_\_\_\_\_

**Mechanical** \_\_\_\_\_

**Plumbing** \_\_\_\_\_

shall be installed by myself in my own home, in which I am living or about to occupy, which no part of will be used for rental or commercial purposes, nor is contemplated for such purposes at:

\_\_\_\_\_, Roseville MI

All work shall be installed in accordance with the applicable Code(s) and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the appropriate inspector(s). I will cooperate with the inspector(s) and assume the responsibility to arrange for necessary applications.

Section 23a of the State Construction Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. I understand that this Act allows for issuance of a permit **only to owners of single family dwellings who currently occupy or intend to occupy the subject property.** Violators of Section 23a are subject to civil fines.

Work shall not be started until the application for permit has been filed and permit issued. All installations shall be in conformance with the applicable code(s). No work shall be concealed until it has been inspected. Permit holder shall call for an inspection, providing as much notice as possible, providing the address and permit number.

\_\_\_\_\_  
 Applicant Signature

\_\_\_\_\_  
 Drivers License Number

\_\_\_\_\_  
 Phone Number

\_\_\_\_\_  
 Date of Birth

\_\_\_\_\_  
 Date of Application



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## PRIVACY FENCE WAIVER OF REQUIREMENTS

I, \_\_\_\_\_, am the property owner at \_\_\_\_\_ in Roseville MI. At the request of \_\_\_\_\_, owner of the property at \_\_\_\_\_, in Roseville MI on this date: \_\_\_\_\_ hereby waive the

### following requirements of Section 134-7 of the Roseville Fence Ordinance:

\_\_\_\_\_ A. 134-7(a) Privacy fences shall not be installed closer than two feet from an existing fence.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_ B. 134-7(b) Privacy fences must be installed four inches above the ground.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_ C. 134-7(c) The fence posts are to be installed facing the permit applicant's property (good side of fence facing neighboring property).

\_\_\_\_\_  
(Signature)

\_\_\_\_\_ D. 134-7(d) No fence shall be installed in the side yard as defined in 134-2 (the area between the front house corner and the rear house corner).

\_\_\_\_\_  
(Signature)

**NOTE:** The name of the individual signing this form must be that of the individual(s) shown as the property owner on the assessment roll.



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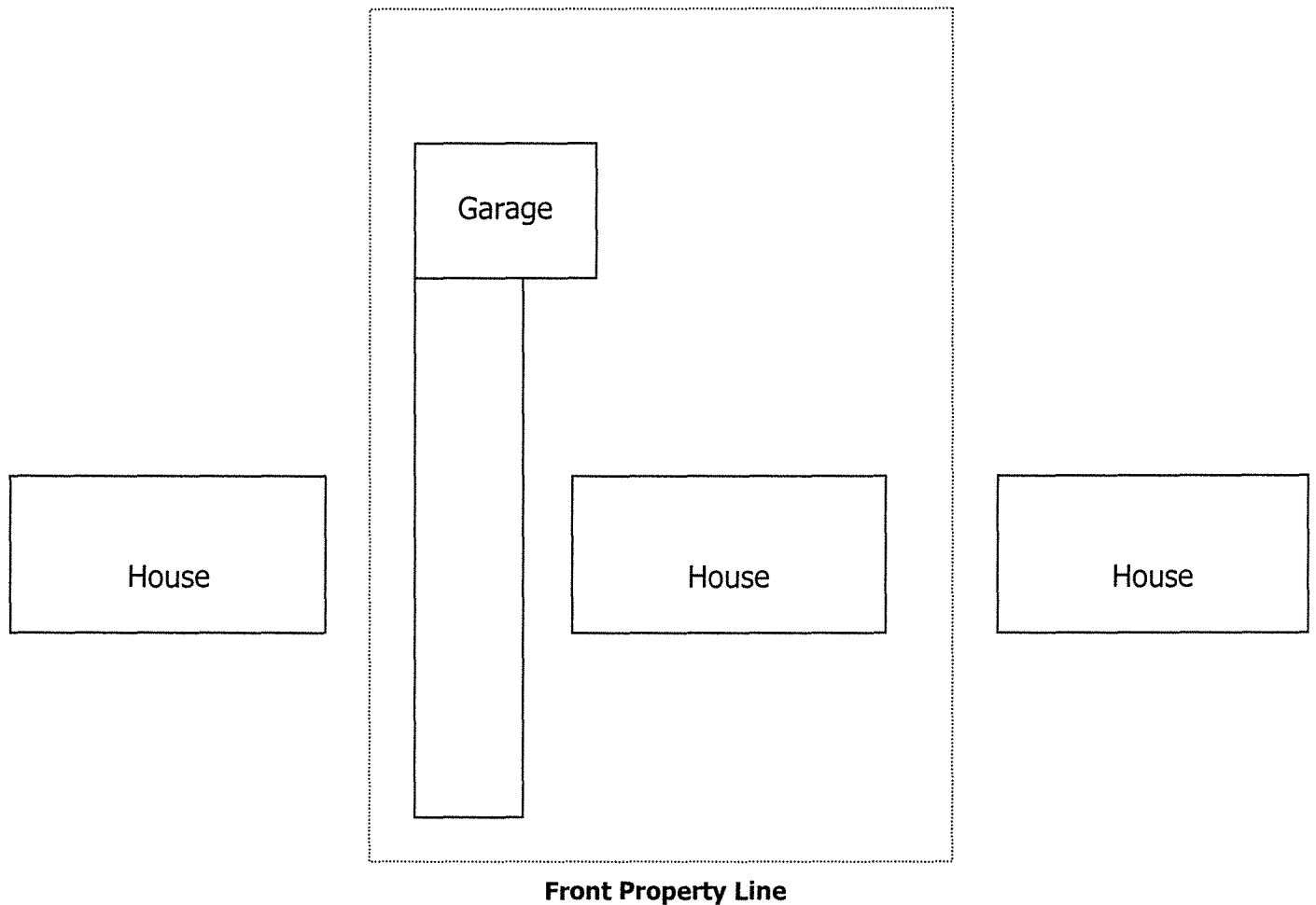
# City of Roseville

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WWW.ROSEVILLE-MI.GOV

## SAMPLE PLOT PLAN FOR PRIVACY FENCE

(This is a Sample; please draw an accurate depiction of **YOUR** property on a separate sheet of paper)



It is necessary to submit a plot plan on a separate sheet of paper to include the location of your house, neighboring houses and where fence will be placed. You may indicate fence using a highlighter or making "x's". Please be sure to indicate if your home is a corner lot and if any existing fencing will remain.