

## REQUESTS FOR VOTER INFORMATION FROM THE CLERK'S OFFICE



All requests for current voter lists, automatic absent voter lists, and previous election voter lists must be made in writing using the Voter Information Request Form. All fees must be paid prior to the processing of the request. Requests will be available within 2-3 business days after the request is submitted.

*Please complete, print, sign and bring to Clerk's Office*  
**VOTER REGISTRATION INFORMATION REQUEST**  
**City Clerk Richard M. Steenland**  
City of Roseville Clerk's Office  
29777 Gratiot Avenue  
Roseville, MI 48066  
(586) 445-5443

**REQUESTOR INFORMATION**

**\*FORM MUST BE COMPLETED IN FULL AND PRINTED LEGIBLY\***

Please choose one of the following:

Candidate Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Political Committee: \_\_\_\_\_

Date of Request \_\_\_\_\_

Name (Please Print) \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ E-Mail \_\_\_\_\_

Signature \_\_\_\_\_

- ❖ ***The Clerk's Office will contact you with the total balance due based on your request.***
- ❖ ***All fees must be paid in full prior to processing your request.***
- ❖ ***Allow 2 or 3 business days for processing once the request is paid in full.***

Voter labels	\$10 set-up plus \$0.50 per label sheet
Voter printout	\$10 set-up plus \$0.03 per printed page
Voter information - CD	\$ 20.00
Precinct Map	\$ 2.50

**Description of request (please include the type of format - CD, Label or printout and any sorting preferences)**

For Office Use Only – Clerk's Authorization \_\_\_\_\_ Prepared by \_\_\_\_\_