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January 22nd, 2019

To: Local Service Agencies and City Departments

RE: Application for Assistance/Funding
City of Roseville Community Development Block Grant (CDBG) Program
Program Year 2019-2020

The City of Roseville is developing its 2019-2020 Community Development Block Grant (CDBG) Program Annual Action Plan. All organizations/department(s) seeking financial assistance are required to complete and submit a CDBG application. Applications are due on or before 4:00pm, March 1st 2019.

The City of Roseville must give, to the maximum extent feasible, priority to activities which benefit low and moderate-income persons. As a priority for the 2019-2020 Program year, the City of Roseville may primarily fund eligible local road reconstruction projects with available funding. In addition, the City may also carry-out activities which prevent or eliminate sum and blight or identify an urgent need in the community, as well as fund non-profit public service organizations. All CDBG-assisted activities must comply with regulations set forth through the U.S. Dept. of Housing & Urban Development (HUD).

The application collects information regarding your organization/department, the proposed activity/project, how the activity/project qualifies under the federal objectives, requested funding level, leveraged funding, anticipated number of persons/households served and past performance, if applicable. The application also collects performance outcome measurements for each proposed activity, which is required by HUD.

Not all activities are eligible. Attached is a list of ineligible activities as outlined by HUD regulations. City staff will work directly with HUD to determine project eligibility. An activity cannot be funded if it does not comply with the HUD regulations for the CDBG Program. The contractors and subcontractors associated with activities must comply with HUD contract provisions, the Davis-Bacon Act, Nondiscrimination, Equal Employment Opportunity, Affirmative Action, Section 3 requirements, Anti-Kickback Act, Labor Standards and Regulations as set forth in the Contract Bid Documents. The City of Roseville is an equal opportunity employer.

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Bldg. Inspections..... 445-5450	Community Develop..... 445-5423	Fire 445-5444	Purchasing 445-5425
City Assessor..... 445-5430	Controller 445-5417	Hou sing..... 778-1360	Recreation (Parks) 445-5480
City Clerk..... 445-5443	District Court..... 773-2010	Libra ry 445-5407	Senior Center..... 777-7177
City Manager..... 445-5410	D.P.W..... 445-5470	Perso nnel 445-5412	Treasurer..... 445-5420
Code Enforce 445-5447	Engineering 445-5445	Police..... 775-2100	Water (Billing) 445-5460
			Water (Garage) 445-5466

Each sub-recipient granted a CDBG award will be required to enter into a Sub-recipient Agreement, which identifies the conditions of the contractual obligation, the role and responsibility of each function, and the dollar amount of CDBG funds granted. The agreement defines the purpose, general conditions, administrative requirements, personnel and participant conditions, and acceptance of terms and conditions of the funding agreement.

The 2019-2020 CDBG application is available for download from the City's website under the Community & Economic Development Department Tab.

Should you require further assistance, please contact the City of Roseville Department of Community & Economic development.

Sincerely,

A handwritten signature in black ink, appearing to read "Brandon Jonas", with a long, sweeping horizontal line extending to the right.

Brandon Jonas,
Administrator

Contact Info: Brandon Jonas
City of Roseville
Depart. Of Community & Economic Development
P.O. Box 290
29777 Gratiot Avenue
Roseville M148066

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Fax: 586.774.8048
Email: bjonas@roseville-mi.gov
M-F 8:00AM- 4:30PM